



## Administrative Staff Application

### PERSONAL INFORMATION

Name \_\_\_\_\_ (Please Circle) Mr. Mrs. Miss Ms.  
Last          First          M.I.

Address \_\_\_\_\_  
Street          City          State          Zip

Home phone \_\_\_\_\_ Cellular Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security# \_\_\_\_\_

Marital Status: \_\_\_ Single \_\_\_ Engaged \_\_\_ Married \_\_\_ Widowed \_\_\_ Divorced \_\_\_ Separated \_\_\_ Remarried

Please attach explanation if divorced or remarried

Spouse's name \_\_\_\_\_ Spouse's Occupation \_\_\_\_\_ Years married \_\_\_\_\_

### EDUCATION

COLLEGE OR UNIVERSITY	City, State	Degree	Major or	Dates: Attended	Overall GPA

## CERTIFICATION (If Applicable)

Certified Subject Area	Specify State and Cert....	Class (A-Bachelor's; G-Master's	Expiration Date

## PERSONAL INFORMATION

If you answer "yes" to any of the following questions, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.

1. Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer?  
 yes     no
2. Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy?  
 yes     no
3. Have you ever been charged in civil or criminal proceedings with improprieties regarding children?  
 yes  no
4. Have you ever entered a plea of guilty, a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense?  
 yes  no
5. Have you ever been suspended, discharged, or resigned in lieu of discharge from any position?  
 yes  no

# SCHOOL STAFF AGREEMENT

Our mission and statement of faith are based on fundamental Christian beliefs that we strongly support as the primary doctrine for teaching. Sterling Classical School does not promote or endorse any particular denomination. It is our desire to maintain this position for the purpose of unity and fairness to each student. In the event that doctrinal issues upon which this ministry has no official stance are brought up, students will be referred back to the family and their church. We desire to remain united in the salvation and love of Christ, avoiding any dissention which may be caused by denominational distinctives.

Parents, staff, and the Board of Trustees must be in agreement with the Sterling Classical School mission statement and statement of faith. Please sign below if you have read, understood and agree with everything included in these documents, and with the following statement of Christian conciliation:

*If I, or any member of my immediate family, reach a point of disagreement on an issue of a non-criminal nature with Sterling Classical School and/or its legal corporate entity, in keeping with I Corinthians 6:1, I agree to submit to a board of conciliation, the members of which have been mutually selected by myself and officials of the school, rather than take the dispute to civil court. I agree the procedure to be followed, including costs involved, would be that which has been established by the Christian Legal Society.*

Signature \_\_\_\_\_ Date \_\_\_\_\_